



## Brunswick Sewer District - Supplemental Submeter Information

### Submeter Policy Overview

As of January 1, 2025, customers seeking a watering credit on their sewer bill are required to purchase and install a submeter. This policy is in place because sewer bills are based on water usage, and the submeter credit accounts for water that goes into the ground and not into the Brunswick Sewer District Treatment Plant.

### Submeter Responsibilities

The customer is responsible for the purchase, installation, maintenance, and quarterly reporting of submeter readings to the Brunswick Sewer District.

### Approved Submeters

- Submeters must measure in cubic feet, not gallons or cubic meters.
- Adapters may be needed to connect garden hoses, as the meter threads are "NPT" style. An adapter from "NPT" to "GHT" is recommended to prevent leaks.
- Approved submeters for outside/manual (or potentially plumbed inside) use include:
  - <https://a.co/d/8nhv7Hm>
  - <https://a.co/d/6oDk1yl>
  - <https://a.co/d/1opsuwt>
  - <https://a.co/d/drgew0n>
  - <https://www.flows.com/neptune-t-10-3-4-potable-water-meter/> (Choose 3/4" or 1" and CUBIC FEET)
  - <https://www.flows.com/economy-plastic-water-meter-wm-pc-series/> (Choose 3/4" or 1" and CUBIC FEET)
- The approved submeter for plumbed inside/stationary use is:
  - <https://www.xylem.com/en-us/products--services/metrology-equipment-for-utilities/meters/iperl-north-america-water-meters/>
- Multiple submeters can be connected to record all outside water usage.

### Notification and Setup

- For a quick tutorial on setting up a submeter on your hose connection, check out this video: <https://www.youtube.com/shorts/Yz-H4xGS1Fg>
- The Brunswick Sewer District must be notified immediately after purchasing a submeter to set it up in the billing system for proper credit.



- If the submeter is plumbed in after the domestic water line, an on-site inspection is required by the District.
- For manual outside submeters, email a clear picture of the meter face and the serial number to [ddutton@bsewer.org](mailto:ddutton@bsewer.org).

### **Submeter Read Dates and Reporting**

- Submeter pictures are to be emailed to [ddutton@bsewer.org](mailto:ddutton@bsewer.org) quarterly, based on the Water District meter read dates, to ensure the best possible credit.
- Please use the first two digits of your Account (not Customer) number to determine your remittal dates:
  - #21 to #28: May 1, August 1, November 1, February 1
  - #29 to #39: May 15, August 15, November 15, February 15
  - #45 to #51: June 1, September 1, December 1, March 1
  - #52 to #61: June 15, September 15, December 15, March 15
  - #67: June 25, September 25, December 25, March 25
  - #81 to #88: June 25, September 25, December 25, March 25
- Reporting readings as close as possible to the Water District read dates will maximize your credit.

### **Late Submeter Readings**

- If submeter readings are received late, they will be applied to the next billing period.
- No reduction will be applied to the current bill, and the full billed amount is due.
- The credit on a future bill will be reduced to the minimum quarterly charge, and any excess credit will be forfeited.
- It is strongly recommended to submit a follow-up reading on the next due date to get back on track for future credits.

### **Submeter Credit on Bill**

- The submeter credit appears as a separate line item on the quarterly bill, showing the before and after readings, consumption, and calculated credit amount.

### **Important Notes**

- This credit applies only to your sewer bill. You will still pay the Water District for all water used.
- A minimum quarterly bill is applicable regardless of submeter usage.



- The maximum time period for a submeter abatement is 12 months. Customers must provide initial and subsequent readings within this timeframe.
- Customers who fail to provide readings annually, at a minimum, will not be granted an abatement until an updated reading is provided.

### **Contact Information**

For any questions, please contact the Brunswick Sewer District at 207-729-0148 or visit our website at [www.brunswicksewer.org](http://www.brunswicksewer.org).

We also offer customer portals for all your account needs. Go to [www.brunswicksewer.org](http://www.brunswicksewer.org) > Billing > Online Payments.